



Tsuut'ina Nation Chief Executive Officer

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INTEROFFICE MEMORANDUM

TO: All Departments

FROM: Jerry Simon, Chief Executive Officer (CEO)

CC: Chief and Council, Executive Directors, Human Resources, Finance

DATE: December 6, 2024

RE: **Acting CEO – Tanis Onespot**

Please be advised, I will be off-site December 9-13, 2024. Tanis Onespot will be covering my office as Acting CEO and has full signing authority.

Respectfully,

A handwritten signature in blue ink, appearing to be "Jerry Simon".

Jerry Simon
Chief Executive Officer