



Tsuut'ina Nation Chief Executive Officer

9911 Chiila Blvd. Tsuut'ina, AB. T2W 6H6
Ph. 403.281.4455 Fax: 403.251.6061

INTEROFFICE MEMORANDUM

TO: All Departments
FROM: Jerry Simon, Chief Executive Officer
DATE: February 11, 2025
RE: **Operations Officer – Andrew JR Onespot**

It's my pleasure to announce Andrew JR Onespot as the Operations Officer effective February 10, 2025.

JR will be working with the CEO Administration team, will have full signing authority and will be accountable for overseeing the following departments: IT, Grants Writer, Health, Head Chief and Minor Chiefs Support staff.

We have confidence in JR for this role and ask for courtesy and cooperation to be extended to him as the nations Operations Officer. JR can be reached via email aonespot@tsuutina.com or extension 418.

If you have any questions regarding the above directive, please contact the undersigned.

Respectfully,


Jerry Simon
Chief Executive Officer