



Tsuut'ina Nation Chief Executive Officer

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INTEROFFICE MEMORANDUM

TO: All Departments

FROM: Jerry Simon, Chief Executive Officer (CEO)

CC: Head Chief and Minor Chiefs, Human Resources, Finance


DATE: September 5, 2025

RE: **OFFICE CLOSURE – National Day of Truth & Reconciliation**

In accordance with the Human Resources Policy and Procedure Manual, the Nation recognizes the National Day of Truth & Reconciliation Day as a general holiday. Please be advised that the Administration office will be closed on Tuesday September 30, 2025.

Based on operational need some Nation programs, essential services and companies may be required to operate on this day. If you require further clarification, please contact your respective Executive Director.

Respectfully,



Jerry Simon
Chief Executive Officer