



Tsuut'ina Nation Senior Operations Officer

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INTEROFFICE MEMORANDUM

TO: All Nation Department & Entities

FROM: Andrew JR Onespot, Senior Operations Officer

DATE: September 19, 2025

RE: Office Closure- Elder Funeral

Please be advised that all Nation offices will be closed on **Tuesday, September 23, 2025**, to allow our staff and community to pay their respects to the late Elder Sandra Onespot.

Elder Sandra was a valued member of our Nation, and her presence will be missed. We extend our condolences to her family, friends, and all those who knew her. Essential services will remain in place during the closure to ensure continuity of critical operations.

This closure is a gesture of respect and recognition of her contributions to our community.

Regular office hours will resume on Wednesday, September 24, 2025.

Sincerely,

A handwritten signature in blue ink, appearing to read "Andrew Onespot JR", is written over a horizontal line.

Andrew Onespot JR
Senior Operations Officer
Tsuut'ina Nation