

G.PA.2105



## Tsuut'ina Nation Phased Approach Guidelines

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## Purpose and Scope

- G.1. These guidelines have been created as a guide for the Tsuut'ina Nation Phased Approach Guidelines
- G.2. These guidelines apply to Tsuut'ina Nation programs, departments and companies, facilities and citizens and non-citizens on Reserve.
- G.3. Facilities may have their own guidelines for relaunch, but will be subject to, and must be in compliance, with these guidelines.

## Principles

- G.4. The following principles are intended to assist Tsuut'ina Nation Chief and Council, Senior Management, Emergency Management Response Team, and other decision-makers make decisions while safely transitioning between the phases of the Tsuut'ina Nation Phased Approach Guidelines:
- (a) The safety and well-being of the Tsuut'ina Nation Citizens, Employees and Customers is the most important consideration in all decisions;
  - (b) There must be a balance between the economic and social needs of the Tsuut'ina Nation and the Tsuut'ina Nation Citizens and safety and well-being;
  - (c) While the health measures and guidelines set out by the Province of Alberta may be used as a reference, the Tsuut'ina Nation is a sovereign Nation and decisions shall be made in the best interest of the Tsuut'ina Nation; and
  - (d) Each sector is unique and specific relaunch plans may vary based on the sector as determined in the applicable Phase Chart.

**Process for Moving from One Phase to Another Phase**

- G.5. Tsuut'ina Nation Chief and Council shall determine when the Tsuut'ina Nation will move from one phase to another phase of the Tsuut'ina Nation Phased Approach Guidelines.
- G.6. The Emergency Management Response Team shall manage the Risk Scale and may make recommendations to Tsuut'ina Nation Chief and Council to revise the Risk Scale from time to time.
- G.7. At a duly convened meeting, in consultation with the Emergency Response Management Team, and using the Risk Scale as a reference, Tsuut'ina Nation Chief and Council may, by motion, decide to move from one phase to another phase.
- G.8. Tsuut'ina Nation Chief and Council may decide to move one sector and not another sector from one phase to another phase.
- G.9. Tsuut'ina Nation Chief and Council shall decide the effective date of the move from one phase to another phase, which may be immediately or at a future date.
- G.10. Any decision to move from one phase to another phase will be communicated to programs, departments and companies, facilities and citizens and non-citizens on Reserve no later than 24 hours after the decision.
- G.11. The decision to move from one phase to another phase will be communicated in the daily updates delivered by the Emergency Management Response Team and in an office memo to be delivered by the Chief Executive Officer, and any other appropriate communication channel, to be distributed through the Tsuut'ina Nation Communication Department.

## Gathering Approvals

### Requests Process

- G.12. Requests to host community events and other events shall be submitted, on the prescribed form, to the Director of the Emergency Management Response Team, and will include the following:
- (a) Nature of event and brief description;
  - (b) Date of event;
  - (c) Capacity limit;
  - (d) Main contact; and
  - (e) COVID-19 safety plans.
- G.13. Requests for large events shall be submitted to the Director of the Emergency Management Response Team at least three (3) weeks prior to date of event.
- G.14. Requests for small events, or in special circumstances such as funerals, wakes or feasts, shall be submitted to the Director of the Emergency Management Response Team at least one (1) week prior to date of event, or at the earliest convenience possible.

### Approval

- G.15. Initial approval of events shall be approved by the Director of Emergency Management Response Team, in consultation with Planning and Operations Coordinators.
- G.16. Tsuut'ina Nation Chief and Council shall have final decision on approving community events and other events.
- G.17. Once approved, the main contact person must sign the prescribed form and adhere to the event safety measures.

### Unapproved Events

- G.18. Unapproved events that occur may be subject to the *Tsuut'ina Nation Emergency Public Health Law* and such other applicable legislation.

## Phase Charts and Risk Scale

### Tsuut'ina Nation Phase Chart – Administrative Guidelines

	Phase 1	Phase 2	Phase 3	Phase 4
<b>Employees working onsite</b>	<ul style="list-style-type: none"> <li>All employees work from home with the exception of Essential Employees</li> <li>Essential Employees operate onsite on a rotational basis as informed by their Supervisor or Manager</li> </ul>	<ul style="list-style-type: none"> <li>Employees operate on a limited rotating schedule onsite as communicated by department or program manager</li> </ul>	<ul style="list-style-type: none"> <li>Increased onsite capacity as communicated by department or program manager</li> </ul>	<ul style="list-style-type: none"> <li>Full onsite capacity as communicated by department or program manager</li> </ul>
<b>In-Person Meetings</b>	<ul style="list-style-type: none"> <li>No in-person meetings with the exception of essential meetings</li> </ul>	<ul style="list-style-type: none"> <li>In-person meetings may occur with a maximum of 15%-25% of room capacity with safety measures in place, but not exceeding indoor gathering limits</li> <li>Online meetings strongly encouraged</li> </ul>	<ul style="list-style-type: none"> <li>In-person meetings may occur with a maximum of 50% room capacity with safety measures in place, but not exceeding indoor gathering limits</li> <li>Online meetings strongly encouraged</li> </ul>	<ul style="list-style-type: none"> <li>All in-person meetings are permitted with safety measures in place</li> </ul>
<b>Workshops and Training Sessions</b>	<ul style="list-style-type: none"> <li>No in-person workshops and training sessions unless essential and approved by EMRT</li> </ul>	<ul style="list-style-type: none"> <li>In-person workshops and training sessions may operate with a maximum of 15%-25% of room capacity with safety measures in place, but not</li> </ul>	<ul style="list-style-type: none"> <li>In-person workshops and training sessions may operate with a maximum of 50% room capacity with safety measures in place, but not</li> </ul>	<ul style="list-style-type: none"> <li>All in-person workshops and training sessions allowed with increased safety measures in place</li> </ul>

		exceeding indoor gathering limits <ul style="list-style-type: none"> <li>In-person workshops and training session that exceed indoor gathering limits, main contact must receive EMRT approval</li> </ul>	exceeding indoor gathering limits <ul style="list-style-type: none"> <li>In-person workshops and training session that exceed indoor gathering limits, main contact must receive EMRT approval</li> </ul>	
<b>Citizen Engagement Activities</b>	<ul style="list-style-type: none"> <li>Online engagement activities only</li> </ul>	<ul style="list-style-type: none"> <li>Small gatherings up to 15%-25% of room capacity with safety measures in place, but not exceeding indoor gathering limits</li> </ul>	<ul style="list-style-type: none"> <li>Gatherings up to 50% room capacity with safety measures in place may be permitted, but not exceeding indoor gathering limits</li> </ul>	<ul style="list-style-type: none"> <li>All in-person engagement activities are permitted with increased safety measures</li> </ul>

### Tsuut'ina Nation Phase Chart – Public Building Access Guidelines

	Phase 1	Phase 2	Phase 3	Phase 4
<b>Chief Joseph Big Plume Building</b>	<ul style="list-style-type: none"> <li>Closed to public</li> <li>Essential meetings by appointment only with screening</li> </ul>	<ul style="list-style-type: none"> <li>Public access by appointment only with screening</li> </ul>	<ul style="list-style-type: none"> <li>Limited public access with safety measures in place</li> <li>Income Support Clients Still required to utilize telephone appointments</li> </ul>	<ul style="list-style-type: none"> <li>Full public access with safety measures in place</li> </ul>
<b>Public Works Building</b>	<ul style="list-style-type: none"> <li>Closed to public</li> <li>Essential meetings by appointment only with screening</li> </ul>	<ul style="list-style-type: none"> <li>Closed to public</li> <li>Essential meetings by appointment only with screening</li> </ul>	<ul style="list-style-type: none"> <li>Limited public access by appointment only with safety measures in place</li> </ul>	<ul style="list-style-type: none"> <li>Full public access with safety measures in place</li> </ul>

<b>Day Care</b>	<ul style="list-style-type: none"> <li>• Closed to public</li> </ul>	<ul style="list-style-type: none"> <li>• Opened for essential staff members only, with safety measures in place</li> </ul>	<ul style="list-style-type: none"> <li>• Increased capacity with safety measures in place</li> </ul>	<ul style="list-style-type: none"> <li>• Full capacity with safety measures in place</li> </ul>
<b>Health Centre</b>	<ul style="list-style-type: none"> <li>• Closed to public, access by appointment only with screening</li> </ul>	<ul style="list-style-type: none"> <li>• Public access by appointment only with screening</li> </ul>	<ul style="list-style-type: none"> <li>• Public access by appointment only with screening</li> </ul>	<ul style="list-style-type: none"> <li>• Public access with safety measures in place</li> </ul>
<b>Food Bank</b>	<ul style="list-style-type: none"> <li>• Closed to public</li> <li>• Hamper pick-up at front door</li> </ul>	<ul style="list-style-type: none"> <li>• Closed to public</li> <li>• Hamper pick-up at front door</li> </ul>	<ul style="list-style-type: none"> <li>• Closed to public</li> <li>• Hamper pick-up at front door</li> </ul>	<ul style="list-style-type: none"> <li>• Full capacity with safety measures in place</li> </ul>
<b>Museum and Gunaha Institute</b>	<ul style="list-style-type: none"> <li>• Closed to public</li> </ul>	<ul style="list-style-type: none"> <li>• Limited capacity with safety measures in place</li> <li>• Appointments and Drop-ins capacity of 5 at a time or cohort group</li> </ul>	<ul style="list-style-type: none"> <li>• Increased capacity with safety measures in place</li> <li>• Appointments and drop-ins with capacity of 10-12 at a time or cohort groups</li> </ul>	<ul style="list-style-type: none"> <li>• Full capacity with safety measures in place</li> </ul>
<b>Spirit Healing Lodge</b>	<ul style="list-style-type: none"> <li>• Closed to public</li> <li>• Emergency Phone Number in place</li> </ul>	<ul style="list-style-type: none"> <li>• Closed to public</li> </ul>	<ul style="list-style-type: none"> <li>• Closed to public</li> <li>• Programs open with limited participants and safety measures in place</li> </ul>	<ul style="list-style-type: none"> <li>• Full capacity with safety measures in place</li> </ul>
<b>CERC/ Goodworkers</b>	<ul style="list-style-type: none"> <li>• Closed to public</li> </ul>	<ul style="list-style-type: none"> <li>• Closed to public</li> </ul>	<ul style="list-style-type: none"> <li>• Closed to public</li> <li>• Programs open with limited participants and safety measures in place</li> </ul>	<ul style="list-style-type: none"> <li>• Full capacity with safety measures in place</li> </ul>
<b>Our House (Co-Ed Shelter)</b>	<ul style="list-style-type: none"> <li>• Services open with Covid test</li> </ul>	<ul style="list-style-type: none"> <li>• Services open with Covid test</li> </ul>	<ul style="list-style-type: none"> <li>• Services open with Covid test</li> </ul>	<ul style="list-style-type: none"> <li>• Full capacity with safety measures in place</li> </ul>

<b>Bullhead Community Hall</b>	<ul style="list-style-type: none"> <li>• Closed to public</li> <li>• Essential activities only, with safety measures in place</li> </ul>	<ul style="list-style-type: none"> <li>• Small indoor gatherings, meetings, workshops with limited capacity of 10 people with safety measures in place</li> <li>• Cohort activities</li> </ul>	<ul style="list-style-type: none"> <li>• Indoor sport activities, increased capacity for gatherings, meetings, workshops with safety measures</li> <li>• Potential indoor sport activities</li> </ul>	<ul style="list-style-type: none"> <li>• Full-opening</li> </ul>
<b>Tsuut'ina Nation Schools:</b> <ul style="list-style-type: none"> <li>• Chiila Elementary Schools</li> <li>• Chief Big Belly Middle Schools</li> <li>• Manyhorse High School</li> <li>• Bullhead Adult Education Centre</li> </ul>	All school closures and guidelines determined per Education Guidelines and/or Chief and Council Directive			
<b>Seven Chiefs Sportsplex</b>	All closures and guidelines determined by Sportsplex Guidelines and/or Chief and Council Directive			
<b>Office of the Peacemakers</b>	All closures and guidelines determined by Provincial Regional Circuit Court Guidelines			
<b>Child and Family Services</b>	All closures and guidelines determined by Alberta Children's Ministry Guidelines			
<b>Tosguna Building</b>	All closures and guidelines determined by Tosguna Strategic Services plan			

### Tsuut'ina Nation Phase Chart – Business Guidelines

	Phase 1	Phase 2	Phase 3	Phase 4
<b>Tsuut'ina Nation Gas Stop</b>	<ul style="list-style-type: none"> <li>• Reduced hours</li> <li>• Capacity limit of (5) customers at a time</li> </ul>	<ul style="list-style-type: none"> <li>• Reduced hours</li> <li>• Capacity limit of (x) customers at a time</li> </ul>	<ul style="list-style-type: none"> <li>• Reduced hours</li> <li>• Capacity increased to (x) customers at a time</li> </ul>	<ul style="list-style-type: none"> <li>• Open regular hours</li> </ul>
<b>Grey Eagle Hotel and Event Centre</b>	All hotel and events center closures determined as per Grey Eagle COVID-19 Guidelines and/or Chief and Council Directive.			
<b>Grey Eagle Casino</b>	To be determined by Grey Eagle COVID-19 Guidelines and/or Chief and Council Directive.			

**Tsuut'ina Nation Phase Chart – Community Guidelines**

	<b>Phase 1</b>	<b>Phase 2</b>	<b>Phase 3</b>	<b>Phase 4</b>
<b>Curfew</b>	<ul style="list-style-type: none"> <li>• Possible border closures</li> <li>• Curfew in effect</li> </ul>	<ul style="list-style-type: none"> <li>• Curfew in effect</li> </ul>	<ul style="list-style-type: none"> <li>• No curfew</li> </ul>	<ul style="list-style-type: none"> <li>• No curfew</li> </ul>
<b>Indoor Gatherings</b>	<ul style="list-style-type: none"> <li>• No indoor gatherings</li> <li>• Immediate household and/or cohort only</li> </ul>	<ul style="list-style-type: none"> <li>• Indoor gatherings of up to 10 people permitted with safety measures in place</li> <li>• Indoor gatherings that exceed indoor gathering limits, main contact must receive EMRT approval</li> <li>• Nation Citizen Cohorts</li> </ul>	<ul style="list-style-type: none"> <li>• Increased capacity of indoor gatherings of up to 10 people permitted with safety measures in place</li> <li>• Indoor gatherings that exceed indoor gathering limit, main contact must receive EMRT approval</li> </ul>	<ul style="list-style-type: none"> <li>• All gatherings permitted with safety measures in place</li> </ul>
<b>Outdoor Gatherings</b>	<ul style="list-style-type: none"> <li>• No outdoor gatherings</li> <li>• Immediate household and/or cohort only</li> </ul>	<ul style="list-style-type: none"> <li>• Small outdoor gatherings of up to 10 people permitted with safety measures in place</li> <li>• Outdoor gatherings that exceed outdoor gathering limits, main contact must receive EMRT approval</li> </ul>	<ul style="list-style-type: none"> <li>• Increased capacity of small outdoor gatherings of up to 20 people permitted with safety measures in place</li> <li>• Outdoor gatherings that exceed outdoor gathering limits, main contact must receive EMRT approval</li> </ul>	<ul style="list-style-type: none"> <li>• All gatherings permitted with safety measures in place</li> </ul>
<b>Outdoor Events and Markets</b>	<ul style="list-style-type: none"> <li>• No outdoor events and markets permitted</li> </ul>	<ul style="list-style-type: none"> <li>• All outdoor events and markets must have approval from EMRT</li> </ul>	<ul style="list-style-type: none"> <li>• All outdoor events and markets must have approval from EMRT</li> </ul>	<ul style="list-style-type: none"> <li>• All outdoor events and markets must have approval from EMRT</li> </ul>

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<b>Funerals and wakes</b>	Subject to Appendix A
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- G.19. For more information on Nation buildings not mentioned in this document, contact the applicable Nation buildings property Manager.

**Tsuut'ina Nation Risk Scale**

<b>BLACK – EXTREME RISK</b>	<b>RED – HIGH RISK</b>	<b>ORANGE – MEDIUM HIGH RISK</b>	<b>YELLOW – MEDIUM LOW RISK</b>	<b>GREEN – LOW RISK</b>
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**Black (Extreme Risk)**

- G.20. Thirty-five (35) active cases or more of COVID-19 cases.
- G.21. Nation border closure.

**Red (High Risk)**

- G.22. Ten (10) active cases or more of COVID-19 cases on the Nation.
- G.23. Active cases of COVID-19 Variant(s) not previously active on Nation.
- G.24. Outbreaks and new spread between multiple Nation homes and departments.
- G.25. Very high case numbers and risk of spread in the City of Calgary and surrounding communities.

**Orange (Medium-High Risk)**

- G.26. No new COVID-19 cases on the Nation.
- G.27. Below ten (10) active COVID-19 cases on the Nation for two (2) weeks.
- G.28. No new outbreaks or spread between Nation homes and departments.
- G.29. Still high case numbers and risk of spread in the City of Calgary and surrounding communities.

**Yellow (Medium-Low Risk)**

- G.30. Zero (0) active cases of COVID-19 on the Nation for two (2) weeks.
- G.31. Lower risk of community spread.
- G.32. Case numbers in the City of Calgary and surrounding communities decreasing.
- G.33. Vaccinations have become more widespread.

**Green (Low Risk)**

- G.34. Zero (0) active cases of COVID-19 on the Nation for four (4) weeks.
- G.35. Low risk of community spread.
- G.36. Case numbers in the City of Calgary and surrounding communities continue decreasing.
- G.37. More widespread reopening of normal programming.
- G.38. Travel outside of Nation is safer.
- G.39. Vaccinations are readily available.

## Changes to Guidelines

- G.40. Changes made to these guidelines may be recommended by the Emergency Management Response Team and Senior Management and must be changed by Chief and Council at a duly convened meeting.

## Appendix A

### Alberta Health Services

G.41. <https://www.alberta.ca/enhanced-public-health-measures.aspx> - PathForward

### Wakes/Funerals/Feasts

#### Wakes

- G.42. Capacity limits are set by the community guidelines phase chart and the approved gathering approval form.
- G.43. Have a family member who is a contact for information and planning.
- G.44. Ask that any family members who wish to attend and pay their respects have been following health guidelines for the last two weeks, and that no one who is COVID positive, or is on isolation due to close contact or awaiting a pending test result, attend.
- G.45. Keep windows and doors open as best they can (the importance is to try and create good airflow through space)
- G.46. We provide a sign in sheet for temp checks/stating no symptoms or isolation orders for individual attending. As well as getting contact info in case of outbreak. Document will be provided and retained for two (2) weeks for the purpose of contact tracing, once the 2 weeks is over the document will be destroyed.
- G.47. Health can provide masks, hand sanitizer and gloves for the family to provide to anyone coming to pay their respects.
- G.48. Ask for an approximate time line try to not have it extend into the evening if possible (with a large family if they are having people come through ten at a time and they need more time for people to safely pay their respects that is fine).
- G.49. As best as possible try to follow distancing, masking and hand washing guidelines at the wake.
- G.50. Reminder to people that the best way to show reverence and respect is to not have more tragedy coming from the funeral, the more people there at any time increases the risk of an outbreak so try to keep numbers as low as possible and follow distancing and masking rules as best possible.

#### Funerals

- G.51. Similar to wakes guidelines.
- G.52. Capacity limits are set by the community guidelines phase chart and the approved gathering approval form.
- G.53. Funeral services are limited to immediate family members only and ensure there are only Tsuut'ina Nation Citizens living on Tsuut'ina Nation.
- G.54. If possible, set up virtual meeting space for others to attend.

- G.55. With approval from Director or Emergency Management Response Team or Tsuut'ina Nation Chief and Council, speakers may be set up outside for people to attend in their vehicles and remain in vehicles at all times.

**Feast/Meals**

- G.56. Feasts/Meals are particularly risky and must ask that no in-person feasts/meals are held with anyone outside of the household.
- G.57. Feasts/meals can be distributed to attendees in a drive through style where meals are given to attendees in their vehicles and these meals can be taken to each attendee's respective home.
- G.58. If possible, another virtual meeting space can be utilized to allow people to connect and eat together virtually.