



GREY EAGLE RESORT & CASINO REQUEST FOR PROPOSAL FOR SNOW REMOVAL SERVICES

Request for Proposal

RFP # 26-1493-RFP

Snow Removal Services

Attention: Jessica Bohler, Procurement Coordinator

3779 Grey Eagle Drive, Calgary, AB, T3E 3X8

(403) 816-3351

jess@greyeagle.ca

Issued: August 5th, 2026

Proposals Due: August 19th, 2026

Vendors are encouraged to read the document in full and are invited to submit proposals for Grey Eagle Resort & Casino's Snow Removal Services. Sealed and electronic proposals will be accepted until Wednesday, August 19th, 2026, at 2:00 PM MST, after which time proposals will be opened and considered.

For vendors choosing to physically mail in versus electronic submissions, please label envelopes containing proposals must be sealed and clearly marked "Grey Eagle Resort & Casino Request for Proposal for Snow Removal Services RFP– Do Not Open" with the vendor's name and return address on the outside of the envelope. One signed original, and three copies of the proposal shall be submitted.

ABOUT GREY EAGLE RESORT & CASINO:

In 2007, the Tsuut'ina opened Grey Eagle Casino just outside Calgary's city limits. The land was once located within the city, but was ceded back to the nation in the 1990s. Tsuut'ina First Nation partnered with Sonco Gaming (Alberta) Ltd. to build Alberta's foremost casino. As part of the agreement, the Dit'onik'odza Limited Partnership was created to receive charitable funds from casino proceeds. On December 15th, 2023 Tsuut'ina First Nation reconceived the Casino with full ownership.

Grey Eagle Resort & Casino sits on the Beautiful Tsuut'ina Nation. Tsuut'ina Nation's culture, history and language are all unique. Tsuut'ina Nation prides itself to be connected to the Dene Nation through the language (Athabaskan), culture, customs and territory. Tsuut'ina strives to maintain its autonomy of identity, customs, traditions, territory and the self-determination of Indigenous Governance.

GENERSAL STANDARDS

The Contractor shall be familiar with how the existing conditions will affect work during this agreement's service phases and become familiar with the property. Vendors are expected to be thoroughly familiar with all specifications and requirements of this request and provide proposals using the specific forms provided within the Request for Proposal. Failure or omission to examine any relevant form, article, site or document will not relieve a vendor from any obligation regarding this request. If GERC discovers deviations in a response that are not identified at any time, the vendor may be subject to disqualification from consideration or cancellation of the contract.

Question and Answer Period

Interested parties are encouraged to email questions to jterlesky@greyeagle.ca during the identified period or schedule an appointment for a walk-through during the question period per the schedule below to gain additional information or clarification if needed.

Reservation of Rights

GERC reserves the right, in its sole and absolute discretion, to accept or reject, in whole or in part, any or all Proposals with or without cause. GERC further reserves the right to waive any irregularity or informality in the RFP process or any proposal and the right to award the contract to any other than the lowest priced vendor. GERC reserves the right to request additional information or clarification from any or all vendors as well as reserves the right to negotiate with the vendor(s) regarding their proposals.

GERC reserves the right to waive any informalities, irregularities or technical defects in proposals. Unless otherwise specified by GERC, it may accept any item or groups of items in the proposal, as may be in the Grey Eagle's best interest. GERC reserves the right to award the contract in parts or in whole and may award the contract to more than one vendor, as may be in the Grey Eagle's best interest. GERC retains the right to qualify or disqualify vendors based on available information pertaining to their service and/or sustainability of the services proposed. Any decision made by GERC, including the contractor selection, shall be final.

SCOPE OF WORK

The scope of work will be described as Snow Removal, Ice Management and Maintenance Services for the Grey Eagle Resort & Casino. Bidders may submit a proposal for the scope of work. All services must be available at the Contractor's fixed pricing for the first two (2) years of the contract term.

Snow Removal, Ice Management and Maintenance Services

- The Contractor shall also furnish all labor, equipment and materials necessary to complete the maintenance of the areas described below in a professional manner. Snow removal and maintenance shall consist of plowing, snow blowing, ice management, and any other procedures consistent with acceptable snow removal practices necessary to ensure safety in the areas owned by GERC at 3779 Grey Eagle Drive, Calgary (per Exhibit A).
- When snow drifting and or snow continues to fall, the Contractor may be required to clear the designated areas as needed to assure maximum safety for all Grey Eagle employees and members.
- The Contractor shall ensure all designated areas (Exhibit "A") shall be plowed and cleared of snow and ice. All surfaces, including parking lots and driveways, etc. must be cleared of snow and have salt/ice-melt applied **prior to the start time of each workday (Monday – Sunday 7:00 AM for operations)**. Snow removal shall occur to maintain all public surfaces, such as parking lots and driveways, in a "slip free" condition, to be cleared of snow and ice at all times. GERC reserves the right to request additional snow removal frequency, as needed.
- The Contractor will track/record days and areas that have received snow removal/salt application for the purposes of proof in maintenance and that GERC has taken all necessary safety precautions to avoid slip and fall claims. Recommended snow removal log details in Exhibit C.

Initial Triggers:

- Roadways: Dispatch when snowfall is expected to be at or over 2". Salt application is necessary
- Parking Lots: Remove the snow from the common areas after accumulation has reached 2". Calcium and/or Magnesium Chloride (Concrete safe Ice Melt) application as necessary.
- Sidewalks: **Only if requested to do so.** Remove the snow from the common walk areas after accumulation has reached 2". Calcium and/or Magnesium Chloride (Concrete safe Ice Melt) application as necessary.

Follow-Up Services:

- Roadways: Additional clearing of snow to continue every additional 2".
- Parking Lots: Additional clearing of snow to continue every additional 2".
- Sidewalks: Only if requested to do so. Additional clearing of snow to continue every additional 2".
- Snow may be placed in collection areas on grounds such as piles or mounds, which may not cause dangerous conditions at any time.

- Ice management shall occur at any time when freezing rain or snow/sleet creates icy ground surfaces. Ice management shall occur as to maintain all surfaces, including parking lots, loading areas, driveways, etc., in a "slip free" condition.
- If Contractor damages Grey Eagle property such as signed, fencing, equipment, etc., it shall be repaired at the Contractor's expense to a condition at the time of the damage. Repairs shall be completed ninety (90) days of damage being reported.

INSURANCE REQUIREMENTS

The Contractor shall indemnify and save harmless GERC, its directors and employees. The selected Contractor will be required to submit, if not already on file with Grey Eagle Resort & Casino, Certificates of Liability Insurance for the following items and coverage limits:

Workers Compensation

Workers Compensation Insurance as required by the laws of the Province of Alberta and Government of Canada, including employer's liability insurance with limit of \$1,000,000 per accident

Comprehensive General Liability

Comprehensive General Liability includes coverage for all premises, operations, independent contractors, products and completed operations, and contractual liability. Coverage shall have limits of not less than \$1,000,000 for each occurrence and aggregate. Grey Eagle Resort and Casino is to be named as an additional insured on the certificate.

Commercial Automobile Liability

Commercial Automobile Liability covering the use of all owned, non-owned, and hired automobiles and equipment with a minimum combined single limit of \$1,000,000. Grey Eagle Resort and Casino is to be named as an additional insured on the certificate.

PROPOSAL REQUIRED CONTENT AND QUALIFICATION

Cover Letter

Address to Jessica Bohler, Procurement Coordinator, Grey Eagle Resort & Casino, 3779 Grey Eagle Drive, Calgary, AB, T3E 3X8. This should also include a brief description of similar work completed, qualifications, and certifications.

General Information

Provide the organizations name, address, contact person, telephone number and email address of the specified contact person. Provide the same information for any backup personnel that is authorized to speak on behalf of the organization.

Bid Sheet – Snow Removal, Ice management and Maintenance (Exhibit "B")

Complete this document indicating the amount that your organization will contract with Grey Eagle Resort & Casino for the purposed of providing Snow removal, ice management and maintenance services described within the Scope of Work "Snow Removal, Ice management and Maintenance Services".

Resource List and Fee Schedule

All proposals must be accompanied by a list of resources and all applicable fees.

List all available equipment and the hourly rate charged for each. Note: only list the equipment that will be utilized to complete the work.

List any incidental charges that may be assessed to Grey Eagle Resort & Casino (e.g. application fees)

Term of Contract

GERC intends to award a contract to one or more contractors for grounds care, snow removal, ice management, de-icing) services for our central operations at 3779 Grey Eagle Drive, Calgary, AB, as outlined above for the fixed contract term. GERC reserves an option to award the initial contract term of two (2) years, with no options to renew subject to approval by GERC signing authority. Proposers shall have no expectations of a contract beyond the initial lone year term as identified within this RFP.

Certificate of Liability Insurance

All proposals must be accompanied by a current Certificate of Liability Insurance coverage. Refer to "Insurance Requirements" for further explanation.

PROPOSAL TIMELINE AND EVALUATION

Date	Item
August 5, 2026	Release of RFP
August 12, 2026 (<i>Between 11am-3pm</i>)	Mandatory Site Visit
August 19, 2026	Proposals are due at 2pm CST
September 2026	Announcement of selection of award
November 1, 2026 (or as determined by end users)	Work begins

Any proposals submitted after the due date shall not be considered. Proposals are to be valid for sixty (60) days from submission due date. Grey Eagle Resort & Casino will NOT be holding a formal bid opening for these contracts. As indicated above, contracts will be awarded on or before November 1, 2026, following the completion of proposal review by GERC staff.

Evaluation

After careful evaluation of proposals, all bidders will be informed of their status at the final selection time.

RESERVATION OF RIGHTS

Grey Eagle Resort & Casino openly solicits the best possible value on all "Request for Proposal". GERC reserves the right to accept or reject any and all proposals, in whole or in part, as deemed in the Grey Eagle's best interest.

- a) This request for proposal does not commit Grey Eagle Resort & Casino to make an award or pay any costs in preparing a response proposal

- b) Submitted proposals will become part of Grey Eagle Resort & Casino's files without any obligation on GERC's part.
- c) Contractors submitting proposals shall not offer any gratuities, favors, or anything of monetary value to any official or employee of Grey Eagle Resort & Casino for any purpose.
- d) Grey Eagle Resort & Casino has the sole discretion and reserves the right to cancel the request for proposal and to reject any and all submitted proposals received prior to award, to waive any and all informalities, or to re-advertise with either an identical or revised specification.
- e) Grey Eagle Resort & Casino reserves the right to request clarifications of any submitted proposal.

CLOSING DATE

Grey Eagle Resort & Casino will receive proposals up to 2pm MST, Wednesday, August 19, 2026. There will not be a public bid opening. Proposals must be addressed to:

**Grey Eagle Resort & Casino
HOTEL FRONT DESK
ATTN: Jessica Bohler, Procurement Coordinator
3779 Grey Eagle Drive
Calgary, AB, T3E 3X8**

ELECTRONIC TRANSMISSION

Grey Eagle Resort & Casino will accept proposals transmitted by email to: jess@greyeagle.ca

METHOD OF PROCUREMENT

This procurement method is a competitive proposal, pursuant to Grey Eagle Resort & Casino's Procurement Policies. After submitting the written proposal, qualified proposers may be requested to make an oral presentation to a committee responsible for making final recommendations. This process allows for confidential negotiations and revisions.

PAYMENT

GERC will provide payment on or within 30 days of receipt of an undisputed invoice.

NOTICE TO BIDDERS – CONTRACT TERMS

Upon acceptance of a proposal(s), Grey Eagle Resort & Casino and the Contractor(s), with the successful proposal(s), are to enter into a written agreement (contract), the terms of which are subject to review by legal counsel and regulatory agencies with jurisdiction within the Grey Eagle Resort & Casino territory. GERC reserves the right to refuse any and all bids. Successful proponent will be subject to a ninety (90) day probationary period to assess level of service to GERC.

MANDATORY SITE VISIT

A mandatory site visit will be held to provide proponents with an opportunity to inspect the site conditions, assess access, identify operational constraints, and familiarize themselves with the scope of the snow removal services.

Attendance at the site visit is **mandatory**. Proponents must have an authorized representative present and sign the attendance register. Failure to attend the mandatory site visit will result in the proposal being deemed non-compliant and it will not be considered for further evaluation.

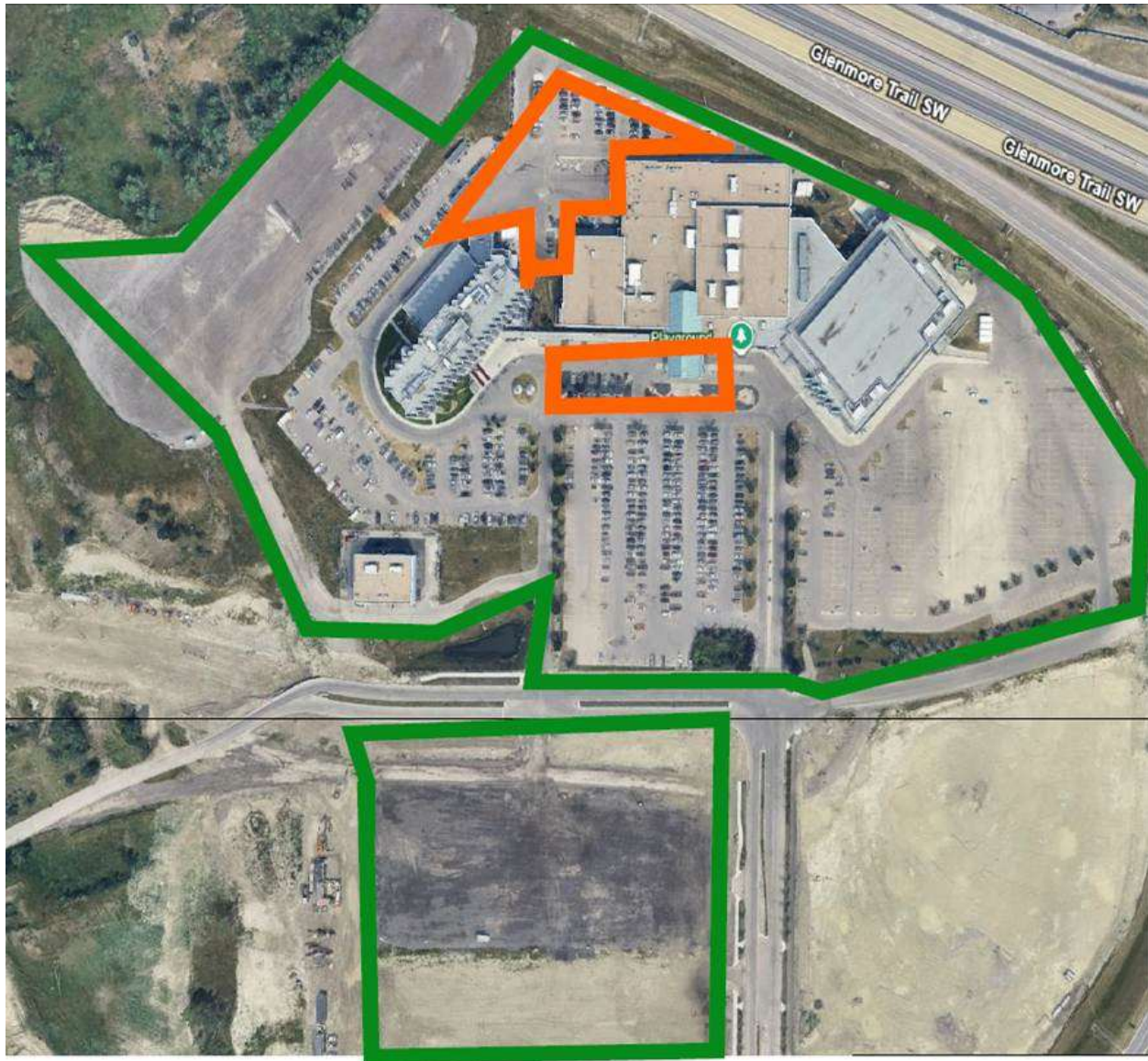
Proponents are responsible for conducting their own assessment of the site and obtaining all information necessary to prepare an accurate and complete proposal.

No compensation will be provided for costs related to attending the site visit.

The site visit will take place as follows:

- **Date:** August 12, 2026
- **Time:** Please call procurement contact to arrange a time between 11am-2pm
- **Meeting Location:** Hotel Front Entrance

EXHIBIT "A"
Service Area Map for Hotel and Event Centre



***Note – All Open roadways and parking lots within the green outlines including loading docks and ramps. Orange areas time line of reopening unknown. Will eventually be included when reopened.**

EXHIBIT "B"

Snow Removal, Ice Management and Maintenance Services

The contract price for the project scope described in "Snow Removal, Ice Management and Maintenance Services" shall be itemized as follows:

Company Name:

Address:

Primary Contact:

Title:

Contact Number:

Email Address:

Snow Clearing (per service)	Initial Clearing Over 2"	\$_____
Snow Clearing (per service)	Follow-Up Clearing Every 2"	\$_____
Ice management/Application	Per Application	\$_____
Sidewalks	If requested	\$_____
Pickle Mix	If requested	\$_____
Snow Removal, Ice Management and Maintenance Total		\$_____

Reminders:

-Do not forget to attach

1. Hourly rate schedule applicable to all work performed

Beyond the contractor's scope

2. Certificate of Liability Insurance as required

EXHIBIT “C”

Recommended Snow Removal Log Sheet Details

Contractor may use their own snow removal log but all details below shall be included per service

- Location / Areas of parking lot that received services
- Date of service
- Time of arrival
- Time of departure
- Names of crew members on site
- Equipment used: snow plow, salt spreaders, snowblowers, etc.
- Supplies used: rock salt, de-icer, etc.
- Triggering event: Regular service, blizzard conditions, additional request by client, etc.
- Weather conditions upon arrival: ice and snow in the parking lot, continued snowfall, etc. **The goal is to demonstrate both what you resolved and potential factors that might undermine your work.*
- Weather conditions upon departure: clear of snow, no pending weather events
- Notes taken on the specific work that was performed: deployed rock salt, plowed the lots, shoveled walkways, etc.
- Open ended notes **(this is where you can share unexpected issues or miscellaneous questions and comments for the client): Was there a something stopping you from completing the job? Did you notice a safety concern beyond the scope of the contract (burst pipe, roof build-up)?*