



Tsuut'ina Nation Senior Operations Officer

9911 Chiila Blvd. Tsuut'ina, AB. T2W 6H6
Ph. 403.281.4455 Fax: 403.251.6061

INTEROFFICE MEMORANDUM

TO: All Tsuut'ina Nation Citizens & Departments, Tsuut'ina Nation Enterprises.

FROM: Andrew JR Onespot, Senior Operations Officer

DATE: June 5, 2025

RE: **Summer Administration Office Closures**

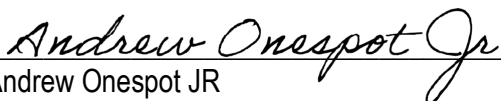
As directed by Head Chief and Minor Chiefs, please be advised of the following confirmed office closures for the upcoming summer holidays:

- **Tuesday, July 1, 2025** – *Canada Day* – Office Closed
- **Friday, July 4, 2025** – *Calgary Stampede Parade Day* – Office Closed
- **Friday, July 25, 2025** – *Tsuut'ina Nation Annual Celebrations* – Office will remain open all day, excluding celebrations committees, contestants, etc.
- **Monday, August 4, 2025** – *Heritage Day (National Statutory Holiday)* – Office Closed

We kindly remind all departments and programs to plan ahead and consider their holiday operating hours accordingly.

If staff are intending to take days off in addition to these closures, please ensure that appropriate approvals are obtained through your supervisor or portfolio lead in advance.

Thank you for your attention and cooperation as we prepare for another busy and celebratory summer season.



Andrew Onespot JR
Sr Operations Officer